

## STEP BY STEP



1. Brainstorm a story, something that you would want to see told. Write down your idea and how you would like to film it on one page. Also write another page describing your motivation for why your story should be part of **Project: Filmbox**
2. Download the application form from our download section, fill in the blanks and send all materials to [contact@projectfilmbox.com](mailto:contact@projectfilmbox.com)
3. We will then review your application and let you know within 1-2 weeks whether or not we can send you a camera.
4. When you receive your camera, you will have 2 weeks to shoot your film.
5. After you've completed filming, please follow the included instructions in your box to send the camera to the next specified location (shipment cost provided by FedEx).
6. Now you can begin postproduction. Please check out the list of requirements in our download section **before** you start editing! Remember you can contact us if you have questions about this.
7. Before you send us your materials, please download and fill out the submission form from our website.
8. Your film, the submission form, pictures of your shoot, "behind the scenes"/"making of" videos, and any additional materials need to be submitted to us **3 weeks after wrap** or **by 1<sup>st</sup> of May 2012** at the latest. As soon as you finished postproduction, please let us know. You will then get access to our server to upload your files.
9. We will then put together one 90-120 minute film of the best fitting films. All the films that do not fit into the 90-120 minute film will still be shown in a special video gallery on a separate website. Keep in mind that if we receive enough diverse high quality material, we make multiple movies. We want to show what you've done.
10. We will submit the finished film to film festivals, television stations and anything else we can think of! And of course it is going to be published over the internet as soon as possible.